



Fleet

GENERAL MOTORS REQUEST FOR CREDIT REBILL FORM BACK INTO SVM INVENTORY

EMAIL SVM.mailbox@gm.com

SVM INFORMATION

CONTACT NAME _____ PHONE _____

COMPANY NAME _____ CODE _____

EMAIL ADDRESS _____ 59- _____

56- _____

REASON FOR TRANSFER REQUEST:

THE FOLLOWING INFORMATION MUST BE COMPLETED

| ORDER # | VIN # | SIR REQUEST # | CURRENTLY INVOICED TO DEALER CODE | REBILL TO DEALER CODE |
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Forward your request to the above email address. Once it is received, it will be reviewed for approval. If approved, you will receive an email from General Motors asking that you get the MSO back from the dealer before the credit rebill will be done. All approved requests will be put back into upfitter inventory. Please contact your Account Manager if you have questions.

IS THE REQUEST WITHIN 5 DAYS OF BEING INVOICED TO THE DEALER?

YES _____ NO _____ APPROVER X _____

- REQUIRES ACCOUNT MANAGER APPROVAL

MSO/COV RETURN REQUIRED BY DEALER:

Dealer should write **VOID** on the face of the COV and scan/email it to the SVM mailbox (svm.mailbox@gm.com). Credit and rebill will not be processed until document is received.